

SAMPLE

BID Notification For the Kentucky Procurement Technical Assistance Center (PTAC)

You may use this form to submit bid notices to Bid Match Services. **Do not convert form to pdf format.** Submit the form to KYPTACinfo@kstc.com a minimum of one week before the bid date to ensure posting. "Company" is the entity issuing the bid.

Today's Date: _____

Company Name: _____

Company Address: _____

City: _____ **State:** _____

BID DATE: _____ **BID TIME:** _____

"Enter Company Name Here" _____ is inviting quotes on the following.

Project: _____

Project Location: _____

Quotes Requested for the following subcontractors:

Quotes Requested for the following materials:

Additional Information (e.g. DBEs strongly encouraged to bid):

Plans Available at the following location(s):

Project Contact Information:

Name: _____

Phone: _____

Email: _____